

OTTER LAKE WATER COMMISSION, ADGPTV

ORDINANCE NO. 2023- 03

**AN ORDINANCE PERTAINING TO THE CAMPGROUND AT OTTER LAKE,
MACOUPIN COUNTY, ILLINOIS**

ADOPTED BY THE OTTER LAKE WATER COMMISSION, ADGPTV
THIS 8th DAY OF August, 2023

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Published in pamphlet form by the authority of the
Otter Lake Water Commission, ADGPTV
this 8th day of August, 2023.

**AN ORDINANCE PERTAINING TO THE CAMPGROUND AT OTTER LAKE,
MACOUPIN COUNTY, ILLINOIS**

WHEREAS, the Otter Lake Water Commission wishes to update campground regulations as set forth in Ordinance No. 2022-06, which in turn, updated the campground regulations established pursuant to Ordinance No. 2008-01;

***NOW THEREFORE, BE IT ORDAINED BY THE OTTER LAKE WATER
COMMISSION, ADGPTV, AS FOLLOWS:***

SECTION 1 DEFINITIONS:

A. As used herein, "Commission" refers to the Otter Lake Water Commission, ADGPTV, a public corporation of Illinois.

B. As used herein, "Otter Lake" and "Lake" refers to that certain lake owned by the Commission in Macoupin County, Illinois, as a source of public water supply, known as Otter Lake. "Otter Lake Area" refers to Otter Lake and the lands owned by the Commission surrounding Otter Lake, including but not limited to boat docks, parking lots and campgrounds.

C. As used herein, "General Manager" refers to the general manager of the Commission. "Manager" refers to the person or persons designated by the Commission to manage the Otter Lake Area. "Patrol Officer" is an enforcement officer designated by Commission.

D. "Campground" is the designated camping area in the Otter Lake Area.

E. "Campsite" is a designated sub-area in the Campground with a separate electrical hookup.

F. "Permitted Camping Vehicle" includes and is limited to the following categories of vehicles, which shall have current and valid titles issued by the Illinois Secretary of State.

1. A camping trailer, defined by Section 1-109.01 of the Illinois Motor Vehicle Code as follows: A trailer, not used commercially, constructed with partial side walls which fold for towing and unfold to provide temporary living quarters for recreational camping or travel use and of a size or weight not requiring an overdimension permit when towed on a highway.

2. A travel trailer, defined by Section 1-210.01 of the Illinois Motor Vehicle Code as follows: A trailer, not used commercially, designed to provide living quarters for recreational, camping or travel use, and of a size or weight not requiring an overdimension permit when towed on a highway.

3. A motor home, mini motor home or van camper, defined by Section 1-145.01 of the Illinois Municipal Code as follows: A self-contained motor vehicle, not used commercially, designed or permanently converted to provide living quarters for recreational, camping or travel use, with direct walk through access to the living quarters from the driver's seat. Such vehicles must include at least four of the following:

- a) A cooking facility with an on-board fuel source;
- b) A gas or electric refrigerator;
- c) A toilet with exterior evacuation;
- d) A heating or air conditioning system with an on-board power or fuel source separate from the vehicle engine;
- e) A potable water supply system that includes at least a sink, a faucet, and a water tank with an exterior service supply connection;
- f) A 110-125 volt electric power supply.

Provided, however, that "Permitted Camping Vehicle" does not include any vehicle

exceeding 35 feet in length measurement of a camper shall be performed as follows;

- a) Pull behind style campers shall be measured from rear edge of the camper, excluding the bumper and or ladder to the front edge of the camper excluding the hitch.
- b) Fifth wheel style campers shall be measured from the rear edge of the camper, excluding the bumper and or ladder to the center of the king pin.
- c) Motor home style campers shall be measured from the rear edge of the camper excluding the bumper and or ladder to the front edge of the camper excluding the bumper.
- d) Campers up to 42 feet in length may be allowed on campsites deemed "extended length campsites". Said extended length campsite designation shall be made by the Manager and approved by the Commission.

Measurement indicated on model numbers, titles or other documents are not considered valid in determining the permissible length of the camper. Nor does it include a vehicle not in good repair, nor does it include any vehicle from which wheels have been removed, or, in the case of a trailer, the tongue has been removed; nor does it include a manufactured home as defined in the National Manufactured Housing Construction and Safety Standards Act of 1974; nor does it include a converted school bus, mobile home, or homemade vehicle. Nor does "Permitted Camping Vehicle" include any vehicle which is more than 20 years old, however, a vehicle which was a Permitted Camping Vehicle at the time a lessee initially entered into a Seasonal Campsite Lease may continue to occupy a Campsite under renewal Seasonal Campsite Leases notwithstanding its attaining the age of 20 years, provided it otherwise meets the definition of Permitted Camping Vehicle. The Manager or General Manager's determination of whether or

not a vehicle is a Permitted Camping Vehicle is final, subject only to appeal to the full Commission at its next regularly scheduled meeting after the determination is made.

SECTION 2 APPLICABILITY

This Ordinance governs the operation of the Campground and supplements the regulations contained in ordinance form as amended from time to time and titled "An Ordinance Regulating Recreational Activities In And Around Otter Lake, Macoupin County, Illinois, (the "Recreation Ordinance").

SECTION 3 CAMPING REGULATIONS: GENERAL PROVISION

A. Camping is prohibited on Commission property except in the Campground and pursuant to a Camping Permit issued by the Manager or pursuant to a seasonal Campsite Lease executed by the Manager or General Manager.

B. Any person who camps on Commission property in violation of subsection A is a trespasser.

SECTION 4 CAMPING PERMITS

A. The Manager shall issue a Camping Permit upon application and payment of a fee by an individual or group. Each Camping Permit shall pertain to a designated Campsite and will be for a specific duration. Camping Permits shall be issued by the Manager only to a person over the age of 18, who shall have responsibility for supervising the conduct of all persons in his or her party under the age of 18. Camping Permits shall be issued on a first-come, first-served basis, except that preference for camping permits will be given to local Boy Scouts, Girl Scouts and other youth organizations.

B. Fees for a Camping Permit are as set forth in ordinance form as amended from time to time and titled "An Ordinance Establishing Fees and Charges within the Otter Lake Area", (the "Fee Ordinance").

C. A Camping Permit is a revocable license for the permittee and the other members of the permittee's party to use a Campsite in accordance with this Ordinance. In the event a Camping Permit is revoked, the fees are nonrefundable.

D. No person whose Camping Permit has been revoked may receive another Camping Permit.

SECTION 5 SEASONAL CAMPSITE LEASES

A. Except as set forth in subparagraph B, Seasonal Campsite Leases are executed by the Manager on behalf of the Commission on a first come, first-served basis. The Manager will maintain a waiting list in such form and such manner as is prescribed by the Commission.

B. In any season, the Manager may elect not to lease any particular Campsite in the exercise of his or her discretion. However, whenever the Manger elects to lease a Campsite, then the tenant of such Campsite during the previous season shall have the right to renew the lease for the current season at the current fees established by the Fee Ordinance, so long as the tenant is in compliance with this Ordinance and has not breached the lease in the previous season.

C. Fees for seasonal Campsite Leases are as set forth in the Fee Ordinance.

D. After January 1, 2008, the Commission shall not enter into or renew any Campsite Lease for any Campsite not in compliance with Section 6C of this Ordinance.

SECTION 6 CAMPSITE RULES AND REGULATIONS

All persons using the Campsite, whether by permit or pursuant to a Seasonal Campsite Lease, shall comply with the following regulations.

A. The following vehicles may occupy a Campsite:

1. Permitted Camping Vehicles

2. An automobile which has towed a Permitted Camping Vehicle, if the Permitted Camping Vehicle is a trailer;

3. Subject to Section 7, an automobile belonging to a guest of a person with a Seasonal Campsite Lease.

4. Overnight guest campers are allowed for a fee as established by the Fee Ordinance. An overnight guest camper is described as a person not on the lease except the minor child or children of the lease holder. All additional tents must fit on the lease holders campsite. Due to space and electric power limitations only tent camping will be allowed. Guest camper vehicles must be parked in a manner to not interfere with other campsites or traffic. Guest camper may park at the boat ramp, bait shop or other areas designated by the manager.

B. The campsite generally includes the area within 12 feet of the Permitted Camping Vehicle in all directions or one-half the distance to the next camper, whichever is smaller, and shall not include any area within 15 feet of the Otter Lake shoreline. (This 15 foot area along the shoreline is useable by anyone.) The Manager will make final determination of the campsite area.

C. Roofs, decks, and antennas may be constructed to Commission standards set forth in Exhibit A. No concrete patios, decks, fences, awnings, trailer skirts, oil drum stands, clotheslines, television towers or similar fixtures are permitted. No person shall excavate or disturb the soil to construct or maintain any stairs, steps, sidewalks, or similar features without an approved permit.

D. All trash and refuse shall be placed in plastic bags, and then in covered trash

barrels provided by the Commission

- E. No waste water may be dumped into or onto the ground or Lake.
- F. Sewage generated within a Permitted Camping Vehicle must be held in the Permitted Camping Vehicle and may be dumped at the dump station provided.
- G. No sanitary waste hose or pipe shall extend from the Permitted Camping Vehicle into the ground at any time.
- H. No gravel pit and dry well connections are allowed.
- I. Campsites shall be maintained in a clean and sanitary manner.
- J. No person shall bring or allow horses, cattle, livestock or domestic pets in the Campground, except that cats and dogs are allowed within a Permitted Camping Vehicle or on a leash no more than 10 feet in length that prevents the animal from crossing the boundary of the Campsite. Said leash must have a responsible person holding one end of the leash. Cats and dogs that bark, cry or otherwise disturb other campers are not allowed.
- K. All visitors to the campground must leave their cars in designated parking areas. Visitors shall leave camping areas by 11:00 p.m.
- L. The camping season is from March 1 to November 30; weather permitting, unless changed by the Commission. No camping will be allowed except during the camping season.
- M. The Manager shall designate a boat and trailer storage area for use by campers, and shall charge a storage fee which will be established from time to time by the Commission. No storage of boats and trailers is permitted other than in this designated area. Boats and trailers may be brought into the camping area by campers on a temporary basis, but must be attended at all times.
- N. Electrical hookups are available at campsites, and will be billed separately by the

Commission. No more than one camper shall be connected to the electric supply box at the campsite. Electric supply boxes may have a 50, 30, and 20 amp outlet provided. However, only the 50 or 30 amp outlets may be used individually and under no circumstance shall both the 50 and 30 amp outlets be used simultaneously. Doing so will be considered an illegal connection and may result in loss of lease privileges.

O. Fires shall be confined to fireplaces, grills and other facilities designed for and designated by the Commission. Fires shall be attended at all times by a responsible person over 16 years of age.

P. Wildlife or soil conservation projects, tree cutting or removal of vegetation, or other similar activity shall have the prior approval of the Commission before being started..

Q. No person shall deliberately or negligently destroy, deface, damage, impair or remove any part of the Campsite, or related facilities (including but not limited to rest rooms, shower facilities, other common areas); Otter Lake, its shoreline, wildlife (except for permitted fishing), trees or other vegetation other than grass on the Campsite, which shall be kept mowed, or water treatment facilities, or any other Commission property, or knowingly permit any guest to do so.

R. No person shall engage in illegal, noxious or offensive activities on any part of the Campground or other Otter Lake property. "Offensive activities" shall include, but are not limited to: behavior deemed by the General Manager to be threatening, disruptive, or abusive, whether directed at the Commission, its employees, or other campsite tenants, or any other persons; generation of excessively loud noise; use of foul or indecent language; disorderly conduct; failing to follow instructions from the Commission or its staff; and other unreasonable behavior that becomes an annoyance or nuisance to other persons or campsite tenants.

SECTION 7

SEASONAL CAMPSITE LEASES

The following regulations shall govern Seasonal Campsite Leases.

A. As used in this Section, the term "tenant" refers to a single individual, or two adult individuals sharing a single household. The Manager may require a prospective tenant to produce photo identification, and may require proof that two individuals share a single household.

B. Seasonal Campsite Leases will be on a form prescribed by the General Manager and shall allow the tenant to place on the campsite a single Permitted Camping Vehicle owned by the Lessee and specifically identified by its VIN in the lease. The tenant may use the Permitted Camping Vehicle, the campsite, and the facilities of the Campground for recreational purposes only. Up to 2 automobiles belonging to the tenant and the Permitted Camping Vehicle may be parked on the Campsite, but only when the tenant is present, but only so long as the automobiles and Permitted Camping Vehicle do not interfere with use by others of the campground and roads.

C. The tenant's guests have a revocable license from the Commission to use the Campground in accordance with the regulations of this Ordinance.

D. Tenant's guests may park automobiles at the Campsite only when the tenant is present, and only if the automobiles do not interfere with use by others of the campground and roads. The tenant's and tenant's guests' automobiles shall be registered with the Park Office.

E. Rent shall be as set forth in the Fee Ordinance, payable in advance in two equal installments on November 1, or the date of execution of the lease, and May 1. Rent shall be paid to the Manager at the Park Office or may be mailed to Otter Lake Water Commission, P.O. Box 468, Virden IL 62690.

F. For an additional fee as set forth in the Fee Ordinance, paid not later than the due date of the second installment, a tenant may have a boat dock of approved design and location with the Campsite during the term of this lease.

G. Potable water is included as part of the rent. Garbage services for the Campsite, are included in the rent and shall consist of the availability of dumpsters, The Commission shall provide electric services, which shall be metered and charged to the tenant from time to time in separate bills in an amount prescribed by the Fee Ordinance, and shall be payable within 30 days of mailing or delivery.

H. Along with the first installment of rent, the tenant shall pay a security deposit as prescribed by the Fee Ordinance for electric service which shall be returned without interest to the tenant after the tenant has vacated the Campsite, provided that the Tenant has paid all electric and other charges in full. If the tenant leases the Campsite for successive and additional terms, the Commission shall apply the deposit to the subsequent term, provided all bills are then current.

I. The legal occupants of the Campsite shall be limited to the tenant and the tenant's guests. The tenant's guests shall be accompanied by the tenant at all times. Guests shall abide by this Ordinance and the Recreation Ordinance, and their failure to do so shall be treated as a breach by the tenant of the lease. All guests shall register themselves, their vehicles and their boat trailers with the Park Office.

J. The General Manager may terminate a campground lease in the event of any breach by the tenant of any provision of the lease or this Ordinance, or in the event of any violation by the tenant's guests of this Ordinance.

K. In the event the Commission terminates a campground lease, or in the event a

tenant holds over after expiration of this lease, Landlord shall be entitled to all remedies available pursuant to law, including money damages and eviction. All leases shall provide that if the tenant holds over, the Commission shall be entitled, in addition to any other remedies, (a) to rental in the amount of twice the rental rate specified in this lease; (b) to move the tenant's trailer and have it towed to a storage lot, in which case the tenant shall be liable to the owner of the lot for all towing and storage expenses and may be subject to a lien therefor; and (c) to remove and dispose of any structures or personal property that have been erected or placed by tenant on the campsite, without further liability to the tenant.

L. No person whose Campsite Lease has been terminated by the Commission for cause may enter into another Campsite Lease. This provision does not bar a person whose Campsite Lease has expired from entering into a subsequent Campsite Lease.

M. Campsite Leases are not assignable, nor may a tenant sublet all or any portion of a Campsite. In no event shall a tenant transfer title to a Permitted Camping Vehicle to a third party while it is on the Campsite. However, a tenant may remove and replace the Permitted Camping Vehicle at any time, so long as the tenant produces evidence of ownership of the replacement vehicle prior to placing it on the Campsite.

N. Upon the expiration and nonrenewal of a lease, the tenant shall remove all structures or personal property that have been erected or placed by tenant on the campsite, unless the Manager allows such structures and property to remain. Any and all items left at campsite or dock at the expiration of a lease shall be considered abandoned and will become the property of the Commission.

SECTION 8

**AUTHORITY OF THE MANAGER, THE GENERAL
MANAGER, AND THE PATROL OFFICER;
ENFORCEMENT OF ORDINANCE.**

A. The General Manager, through his agents, including but not limited to the Manager and the Patrol Officer, is charged with the issuance of permits and the enforcement of this Ordinance.

B. All persons found in the Campground shall comply with the instructions and orders of the General Manager, the Manager, the Patrol Officer and their agents.

SECTION 9 REVOCATION OF PERMIT AND LICENSE

A. In addition to the authority set forth in Section 9, in the event that the Manager or the General Manager believes that the holder of a Camping Permit, or a member of such person's party, or a guest of tenant under a seasonal Campsite Lease, has willfully violated any provision of this Ordinance, then the Manager, General Manager or Patrol Officer may suspend or revoke such person's permit or license established pursuant to Section 4C or Section 7B of this Ordinance to be in the Campground, and may order such person immediately to vacate the Campground and to remove his or her dependents, guests, vehicles, water craft and personal property.

B. Any person who does not promptly comply with such an order to vacate is a trespasser and may be prosecuted as such.

C. Any person whose license to be on or about the Campground has been suspended or revoked may appeal to the Commission for reinstatement at the next regular meeting of the Commission.

SECTION 10 SEVERABILITY CLAUSE

If any portion of this ordinance shall be determined to be invalid, said determination shall not affect the validity of any remaining portions of said ordinance.

SECTION 11 REPEALER

Ordinance No. 2022-06 is repealed.

SECTION 12 EFFECTIVE DATE

This ordinance shall take effect on August 8, 2023. The Clerk shall publish this Ordinance in pamphlet form.

PASSED this 8th day of August, 2023.



Commission Chairman

ATTEST:



Commission Clerk

AYES: McCarthy, Davis, Ulery, Sutton, Mouser, Retberg
NAYS: 0

PASSED: 6-0
APPROVED: 6-0

ABSENT: 2- Skinner, Gudgeal

ORDINANCE CERTIFICATE

STATE OF ILLINOIS)
) SS.
COUNTY OF MACOUPIN)

I, the undersigned, do hereby certify that I am the duly qualified and acting Clerk of the Otter Lake Water Commission, ADGPTV, Macoupin County, Illinois.

I do further certify that the ordinance attached hereto is a full, true, and exact copy of Ordinance No. 2023-03, adopted by the corporate authorities of said Commission on the 8th day of August, 2023, said Ordinance being entitled:

**AN ORDINANCE PERTAINING TO THE CAMPGROUND AT OTTER LAKE,
MACOUPIN COUNTY, ILLINOIS**

I do further certify that prior to the making of this certificate, the said Ordinance was spread at length upon the permanent records of said Commission, where it now appears and remains.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said Commission this 8th day of August, 2023.



Commission Clerk

Exhibit A

No construction will be allowed to any campsite that does not currently meet Commission standards. This includes, but is not limited to campers, roofs, decks, stairs and screened in decks. All construction permits and inspections will be performed by the Commission's designee. All construction and maintenance must be done with new materials.

Camper Roof:

1. Length
 - A. Maximum 42' as permitted by Commission's designee.
2. Poles
 - A. 4' deep, minimum 4"x4" backfilled with two (2) 60 lb. bags of concrete mix.
 - B. Maximum 8' oc 2 rows pole for roof over camper
 3 rows pole for roof over camper & deck
3. Rafters
 - A. 2 x 6 minimum
 - B. Low side minimum 12" above camper on the sides. Maximum 18"
 - C. Roof Pitch minimum 2"/12"
 - D. Pre-engineered trusses are acceptable, minimum 3"/12" pitch. Design drawings must be submitted with permit application.
4. Steel Roofing
 - A. 1 piece roof steel maximum 12'
 - B. 29 ga. factory painted steel
 - C. Factory colored trim to match
5. Sides, Ends & Gables
 - A. 30" maximum on low sides
 - B. Bottom of enclosure to be level around all sides
 - C. Trailer hitch end to be easily removable

Deck Roof

1. Length
 - A. Maximum 42' as permitted by Commission's designee. Length includes any steps.
2. Poles
 - A. Minimum 4"x4" backfilled with 4' deep 2-60 lb. bags of concrete mix.
 - B. Maximum 8' oc 2 rows poles for camper
 3 rows for camper & decks
3. Rafters
 - A. Same as Camper Roof Rafters

4. Steel Roofing
 - A. Same as Camper Roof

Deck

1. Made to fit under deck roof
 - A. Joist 2" x 6" 16" oc minimum.
 - B. Joist 2" x 8" 24" oc minimum.
 - C. Floor 5/4" x 6" minimum.
 - D. Lattice acceptable around bottom of deck, under safety rail, also acceptable as skirting around deck.
 - E. Support post to be minimum 4" x 4". No special backfill material required.
 - F. Safety rail around deck required.

Screening of Decks

1. Screening of "deck area" is defined as, Surrounding of deck parameter using charcoal finish fiberglass screen cloth from deck roof to deck floor. Screening of trailer and the area below the deck floor to the ground is not permitted. Screening of the underside of the deck is allowed, on top or on the underside of floor joist, which must be secured in a manner to prevent sagging. No screens shall be installed on top of deck floor.
2. Attach screen material to deck structure using either manufactured plastic screen channel and bead stripping, or nail/staple and cover with treated wood or cedar screen bead. 48" maximum width of screen supports.
3. Only pre-manufactured screen doors, which may have a maximum of 48" solid panel measured from floor up, are permitted.
4. Sealing the space between the deck and the camper will be accomplished using either treated material (CCA treated) or soffit material, factory color trim to match, attached to deck structure only.
 - A. Attachment of screen material to camper using nails, staples, screws, bonding and/or gluing is not permitted.
5. Screened areas must be maintained at all times. Rusty, torn and/or sagging screen material will not be tolerated, and shall be repaired at the park Managers discretion.
6. No solid enclosure is permitted.
 - A. Enclosing any portion of the deck with any other materials is strictly prohibited. This includes walls, partitions and plastic/vinyl materials.

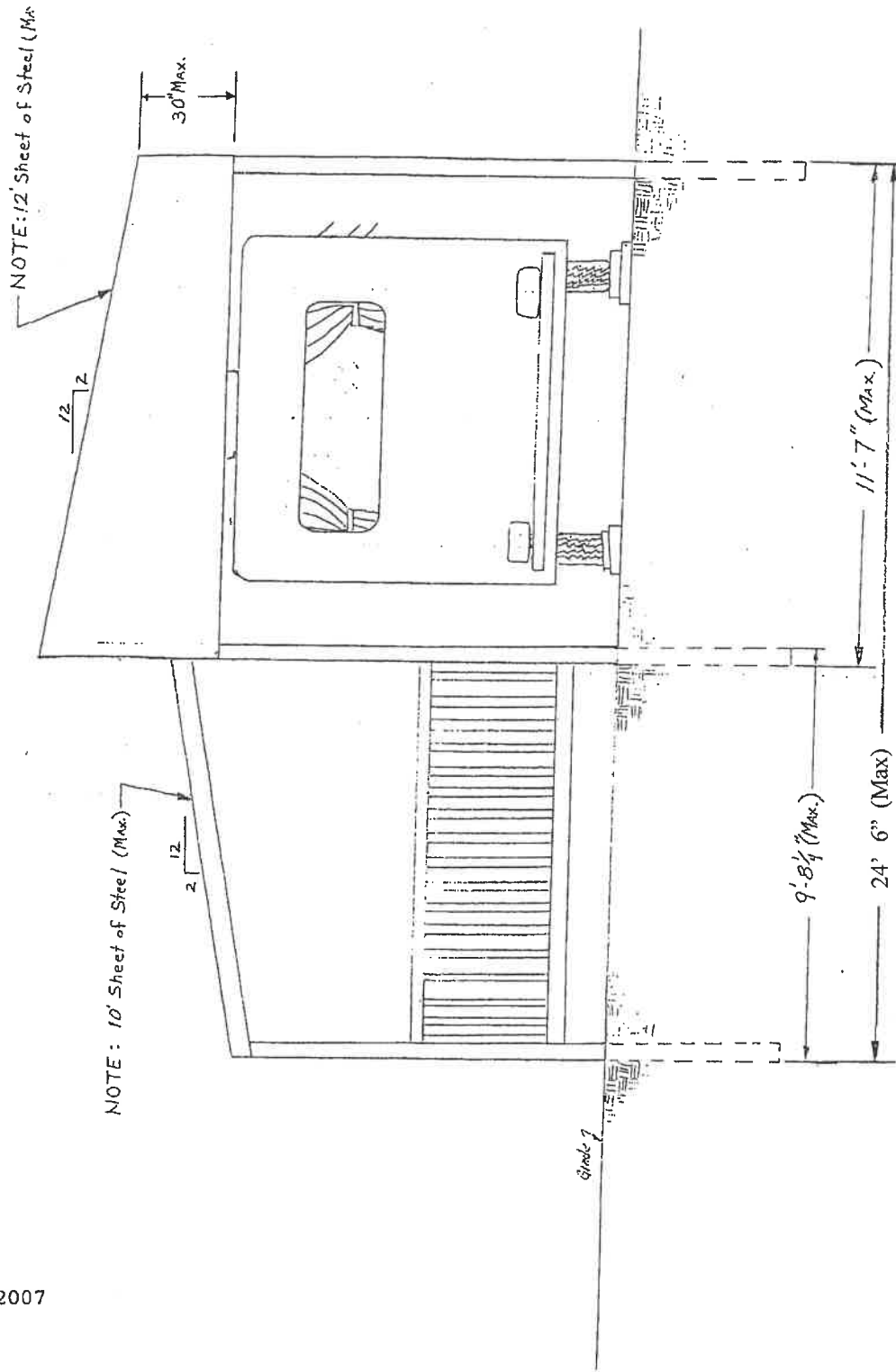
Roof & Deck

1. All lumber to be of material treated (CCA treated). No untreated lumber permitted. No used materials may be used.

2. All steel for roofing & trim to be 29 ga. factory painted.

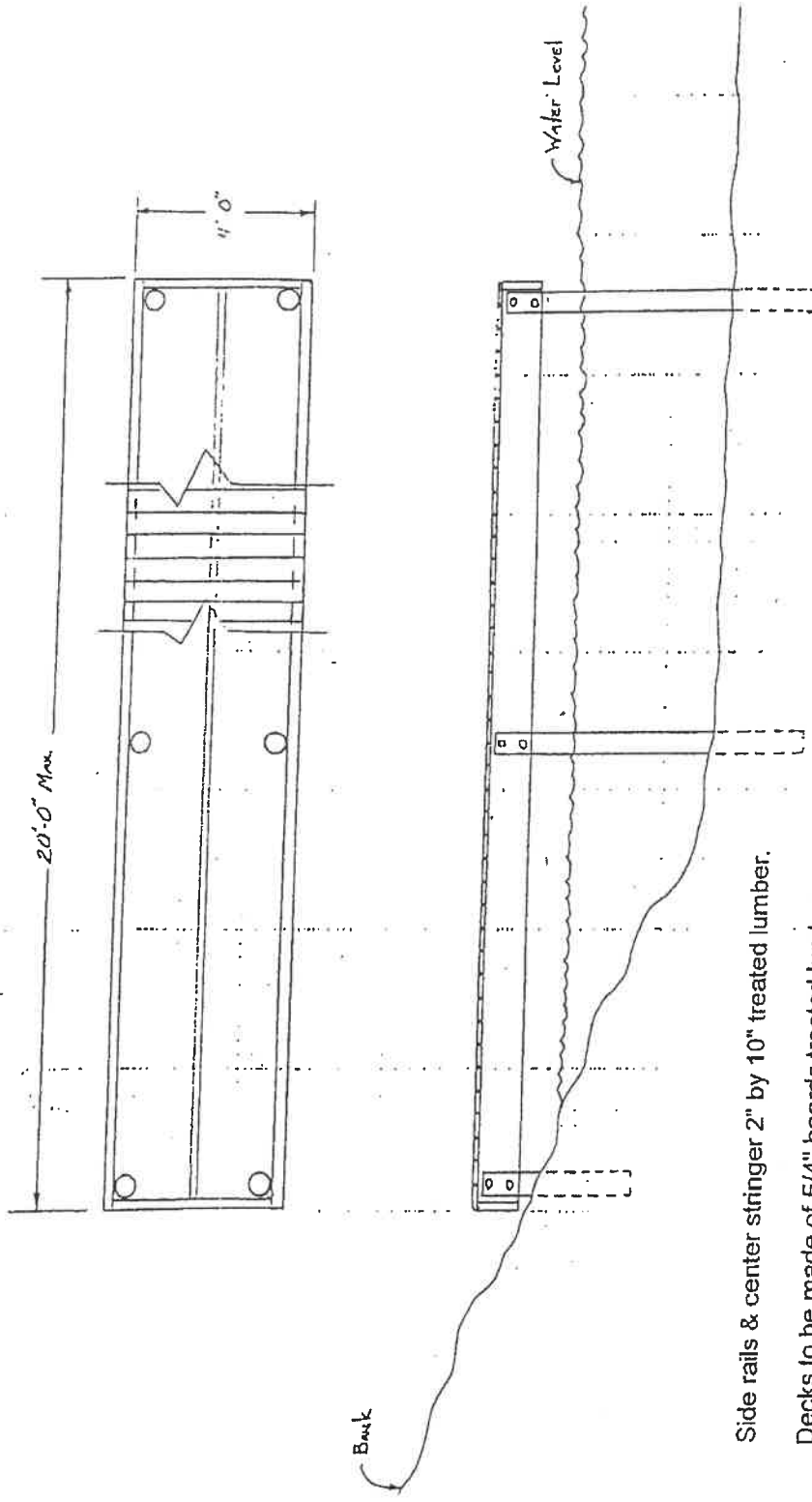
Special Notes

1. Outside walls may be covered from top down maximum 30".
2. Center wall between roof & deck may also be covered.
 - A. Material for above must be 29 ga. factory painted steel & trim.
3. End to be left open on deck & roof.
4. Skirting of any type not allowed around camper.
5. Specifications for TV antenna or satellite dish:
 - Minimum 1" galvanized pipe, maximum 2".
 - Maximum 20' tall with no guide wire. Attached only to camper or post of deck, or pole of roof over camper.
 - Antenna or satellite dish may be installed elsewhere within the established boundaries of the campsite only after written approval from the Park Manager in the form of a building permit.



June 28, 2007

DOCK SPECIFICATIONS



Side rails & center stringer 2" by 10" treated lumber.

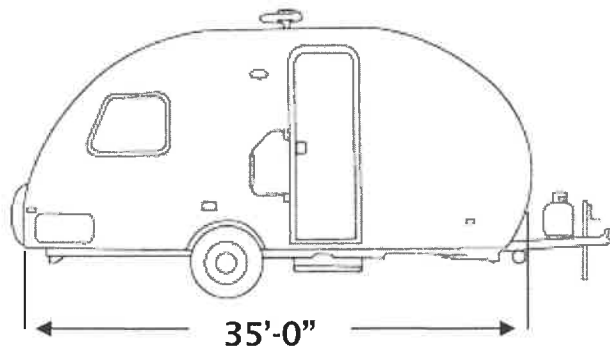
Decks to be made of 5/4" boards treated lumber.

Posts to be 2" galvanized pipe, driven to solid ground.

Post to be bolted to side rails with 1/2" carriage bolts. Post may extend above boat dock for hand rails.

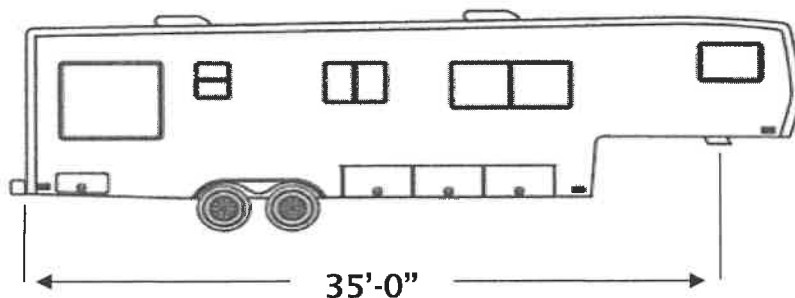
Exhibit “B”

“Pull Behind”



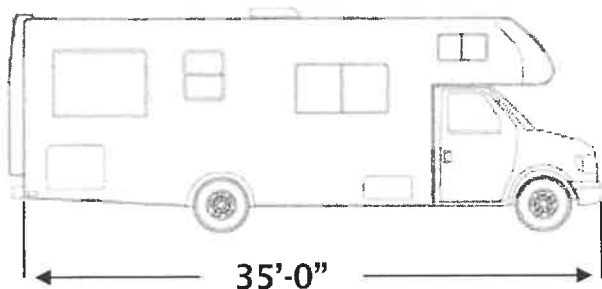
(Up to 42'-0" on "extended length campsites")

“5th Wheel”



(Up to 42'-0" on "extended length campsites")

“Motor Home”



(Up to 42'-0" on "extended length campsites")