



OTTER LAKE PARK

13671 Emmerson Airline Road, Girard, IL 62640

(217) 627-2416 Park Office

www.otterlakepark.net

email: campground@otterlakewater.net

MAINTENANCE / BUILDING PERMIT

All maintenance and new construction must be permitted and conform to Otter Lake Water Commission's most current ordinance and building regulations. A copy of this ordinance and building regulations is available at the park office.

Name: _____ Permit #: _____

Address: _____ Lot #: _____

City: _____ State: _____ Zip: _____ Phone #: _____

You must call the Park Office 2 business days prior to any construction to have utilities located. You must Premark with white paint the area of construction.

☐ Maintenance

☐ New Construction

Type of work (describe in detail, include dimensions, materials, etc.):

Proposed start date: _____ Proposed completion date: _____

Applicant: _____ Date: _____
Signature of Applicant

Approved for construction: _____ Date: _____
Signature of Park Manager

Project completed & approved: _____ Date: _____
Signature of Park Manager

ALL MAINTENANCE / BUILDING PERMITS EXPIRE AT THE END OF THE CURRENT SEASON.